

Welcome to serving in your parish at St George-in-the-East



Serving Opportunity: Sacristan

St George-in-the-East Church takes the safety of everyone within the church very seriously and expects that everyone will work within the church safeguarding policy. In particular, the Church expects anyone who becomes aware of a safeguarding risk or of actual abuse, to immediately report it.

Sacristans are encouraged to undertake a safeguarding basic awareness training. This can be completed online. The training takes one hour to complete. The Operations Director, Katie Peel can help you sign up for the basic awareness training course.

Please read the parish Safeguarding Policy Statement here:

https://www.stgeorgeintheeast.org/files/ugd/4b4bfd_2ef85261ed034f91a322971711c0d69f.pdf

The Parish Safeguarding Officer is Miriam Brittenden: safeguarding@stgeorgeintheeast.org

Responsible to:

Rev'd Richard Springer. Contact Richard here: richard@stgeorgeintheeast.org

Richard trains the Sacristan. He serves as a Parish Priest (Rector) and works with the Curate to support the Sacristan.

Role:

The Sacristan is a responsible role in the parish enabling worship at the Parish Mass to take place. Offering to be our Sacristan requires a commitment to learning all the aspects of the role. All training and equipment needed to carry out the role will be provided, including iron/ironing board.

Key responsibilities and accountabilities:

- To commit to serving as Sacristan on a weekly basis for an initial one-year period. Naturally, there will be Sundays when the Sacristan cannot attend church.
- To prepare the church for the celebration of the mass. This includes laying out the wine, water, and bread and putting them in place for the start of mass.
- Setting up the church from 9:45am on Sundays including tidying any messy areas in the nave or sanctuary before the start of mass.
- To clean the various containers used during the mass after each service. Everything is put back in its place after they are cleaned.
- To, once a month, iron, fold and store the linen used for the mass.
- To work in accordance with the church's policy on safeguarding.

As someone serving at St George-in-the-East you can expect that we will do our best to ensure that:

- We provide a supportive, inclusive, and positive environment that ensures you enjoy your serving and that you are treated with respect and courtesy and provided with support to carry out this ministry if needed.
- You are prayed for regularly at midweek mass.
- Serving opportunities can be discontinued at any time by our volunteers.
- People who serve voluntarily in the church are recognised and celebrated annually at the Dedication Festival on the Sunday nearest the 19th July.