**Fabric Sub-Committee**

**Terms of reference:**

The fabric committee is a sub-committee of the PCC of St George-in-the-East.

As such,

* To ensure the maintenance, repair, safety and enhancement of the Church building,  crypt, flats and surrounding land for which the PCC is responsible and its monuments.
* It reports regularly at PCC meetings. In addition any updates or changes to the policies and practices of the buildings management of the church must be approved at a Standing Committee or PCC meeting.
* It will have at least one member of the PCC on the sub-committee.
* A Chair will be appointed to the sub-committee.
* Other members of the sub-committee can be drawn from members of the congregation who are on the electoral roll and members of the staff and clergy.
* It will meet formally, minute the meeting and email minutes to the PCC Secretary before the next Standing Committee or PCC meeting.
* It will agree with the PCC reasonable costs it can incur in the course of its work. This figure will be updated in these terms of reference.
* The PCC is ultimately responsible for the work of the fabric sub-committee and should give clear direction to the sub-committee.